

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
June 19, 2017

The Lyndon City Council met in regular session on Monday, June 19, 2017, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Council President Schmitt called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Members Bill Patterson, Darin Schmitt, Darrel Finch and Ryan Kuhn (7:04) present. Mayor Morrison absent with notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; David Wilson, Maintenance Supervisor; and Darrel Manning Chief of Police/Zoning Administrator.

Others Present: Tammy Schlingmann, Herald Chronicle.

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Patterson made the motion to approve the regular meeting minutes of June 5, 2017 as written. Schmitt seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Finch made the motion to approve the bills as set forth. Patterson seconded, motion carried.

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE TO COUNCIL:

- Copy of letter from the League of Municipalities in regards 2018 dues.
- Pledge of Securities from Lyndon State Bank as of June 6, 2017.
- Email from Kim Bomberger with the Kansas Forestry Service stating the Emerald Ash Borers detected in Topeka, Shawnee County. The Council and Maintenance Supervisor discussed Ash trees in town and removal options.

6. UNFINISHED BUSINESS:

- a) 2018 BUDGET: The City Clerk stated she received the assessed valuation from the County Clerk and the City's assessed value has increased from 5,792,844 to 5,843,630, and makes a city mill worth approximately \$5,844. She stated after entering the information into the budget the amount of taxes levied was estimated at approximately \$367,000 and after completing the Computation to Determine Limit for 2018, it estimated the City could levy up to \$377,914 in taxes without having to have an election. The City Clerk stated she contacted Roger Basinger at Municipal Services and he recommended increasing the amount levied close to the computed limit. The City Clerk stated she increased the transfers from the General Fund to Capital Improvements and that 2018 rates for SEHP increased and updated the health insurance cost in Employee Benefits.

After a lengthy discussion, it was consensus of the Council to move approximately \$10,000 back to the General Fund and create a line item in general administration to begin a reserve to remove Ash Trees on City property due to Emerald Ash Borers. (The City received an email from Kim Bomberger that stated an arborist in Topeka has detected the borer, now one county away and the need to plan for removal of Ash trees in Lyndon if infected in the future).

- b) G.A.S. ENVIRONMENTAL ASSESSMENT FOR CDBG FUNDING: The City Attorney stated he reviewed it and has no concerns. After a brief discussion, Patterson made the motion to approve and authorize the Mayor to sign the Environmental Assessment prepared by Governmental Assistance Services for submission to the Department of Commerce for CDBG funding. Kuhn seconded, motion carried.
- c) REQUEST FOR RELEASE OF FUNDS AND CERTIFICATION - CDBG: The City Clerk stated on May 25, 2017 the public notice for "Release of Funds" was published in the local paper and the deadline for comments or objections by the public has passed which was June 9, 2017. She stated the next step is to complete the certificate and get the documents back to Mr. Nordstrom. Finch made the motion to approve and authorize the Mayor to sign the Release of Funds for CDBG funding. Schmitt seconded, motion carried.

7. NEW BUSINESS: None.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer Activity report.

Patterson asked of the 23 nuisance ordinance letters sent, how many have started to or have complied. The Chief of Police stated that quite a few of them had and only four of them need addressed.

- b) PLANNING AND ZONING: The zoning meeting was rescheduled to June 20 due to members not being able to attend on June 6.
- c) PUBLIC WORKS: Council received a copy of the Maintenance Activity report.

The Maintenance Supervisor stated that due to the rain, will have to redo some of the new ditches and culverts that were just done.

The City Attorney asked if any city property was damaged in the hail storm. The Maintenance Supervisor stated he has not found anything, however, there may be a loose shingle on the Bailey House.

The Maintenance Supervisor stated he met with Brian Foster of BG Consultants and reviewed preliminary drawings for the layout of equipment in the pump station. Once Mr. Foster gets that layout finished, he can send it on to electricians for planning.

- d) CITY CLERK: City Clerk stated she was on vacation the previous week and worked on finalizing the 2018 Budget.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson stated that due to no quorum the July 3 meeting may need to be move to another date.

Patterson stated a lot of houses in town had been sold and wanted to know if the Council could be provided a list of new residents. The City Clerk stated that due to privacy issues the list can't be made public, however, could give a number of new residents who have moved into town. The Council directed the clerk to provide the number of new residents on a monthly basis.

Finch thanked the maintenance crew for mowing and preparing the city park for the car show and was greatly appreciative.

10. EXECUTIVE SESSION:

Patterson made the motion to recess to executive session for 10 minutes for Attorney Client Privilege with the City Attorney attending. Schmitt seconded, motion carried. Council reconvened with no binding action taken.

- 11. ADJOURNMENT: Schmitt stated that due to lack of quorum for the regular meeting on July 3, the Council wants to move the meeting and call a special meeting on July 5. Schmitt made the motion to adjourn to Wednesday, July 5, 2017, at 7:00 p.m. for special meeting. Kuhn seconded, motion carried.



City Clerk